



## **Domestic Violence CE Specialist**

Full-time | Salary Range: \$23.00-\$26.00 | Somerville, MA

RESPOND has been helping survivors of domestic violence build safe, stable futures for over 50 years. Join our Housing Division as the **Domestic Violence CE Specialist (DVS)** and help ensure survivors experiencing homelessness can quickly access housing resources and trauma-informed safety supports.

As the DVS, you'll conduct Danger Assessments, support VAWA Emergency Transfers, provide survivor-centered safety planning, and offer education to housing partners on confidentiality protections. You'll collaborate with the Somerville Homeless Coalition and housing providers across the region to keep survivors safe, seen, and prioritized for housing.

We're looking for someone grounded in advocacy, confident navigating complex systems, and committed to upholding survivor choice and privacy.

### **Key Responsibilities**

- Conduct Danger Assessments and develop safety plans with survivors enrolled in Coordinated Entry
- Provide warm referrals to DV shelters, legal aid, healthcare, and other supports
- Support survivors in HUD-funded housing requesting VAWA Emergency Transfers
- Help deliver trainings on VAWA confidentiality and trauma-informed practice
- Document services and outcomes accurately and confidentially

### **Qualifications**

- Bachelor's degree or High School Diploma/HiSET or GED with 4 years' equivalent work experience strongly preferred.
- Experience with survivors of domestic violence or those experiencing homelessness
- Must obtain RESPOND's 25-hour Domestic Violence Advocacy Certification within 3–6 months
- Strong communication skills and comfort working across systems
- Multilingual skills strongly preferred (Spanish, Portuguese, Haitian Creole, Arabic, or French)

### **Benefits**

- Salary Range: **\$23.00-\$26.00**
- 3 weeks' vacation, 12 sick days, 2 personal days, 16 paid holidays
- 80% employer-paid health & dental insurance
- 401(k) match, life insurance, disability insurance
- Mileage reimbursement for travel
- Free Employee Assistance Program (EAP) for mental health, financial, and personal support
- Robust training and professional development opportunities

**To Apply**

Send your resume and cover letter to:

**hr@respondinc.org**

Subject line: *Domestic Violence CE Specialist*

RESPOND celebrates diverse life experiences and is proud to be an Equal Opportunity Employer. Bilingual/bicultural and historically marginalized candidates are strongly encouraged to apply.